

**Project Status Report**

**Project Name: Student Assistant System**

**Department: Bachelor of Science and Computing and Information Technology**

**Focus Area:** **Student Assistant Students**

**Product/Process:** **In progress of updating all general information of our system**

**Prepared By:**

|  |  |
| --- | --- |
| **Document Owner(s)** | **Project/Organization Role** |
| Abrera, Jenna Ann B. | Project Documenter/Designer |
| Romero, Jun Kimuel C. | Project Manager/Web Developer |
| Tomas, Gener Joseph G. | Project Analyst/Developer |

**Project Status Report Version Control**

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| --- | --- | --- | --- |
| **Version** | **Date** | **Author** | **Change Description** |
| 2.0 | 07/26/16 | Romero, Jun Kimuel | Document created |
| 2.4  2.5  2.6 | 07/26/16  07/26/16  07/26/16 | Abrera, Jenna Ann  Romero, Jun Kimuel  Tomas, Gener Joseph | * Revise Diagrams * Revise Diagrams * Revise Diagrams |

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# PROJECT STATUS REPORT PURPOSE

To finish the remaining diagrams that need to be complete.

# PROJECT STATUS REPORT TEMPLATE

## Project Status Report Details

* Project Description and Project impact of success or failure of milestone deliverables for the remaining period of the project.
* Due to the success of our milestone for our midterm presentation, our schedule is on favourable for us but we need to finish the remaining diagrams.
* Budget Report
* To contribute at least 50 pesos each member per week for the expenses for the project.
* Risk Management Report
* Overthinking to our system when it comes to diagrams.
* Issues Report
* Adjusting for the irregular group mate makes us delayed to pass our requirements in the subject.

Project recommendations to ensure success including lessons learned.

* We should be open to one another so we could discuss briefly the issue.

## Project Status Report Template

|  |  |  |
| --- | --- | --- |
| APC Student Assistant System | | |
| Prepared by:  Abrera, Romero, and Tomas | Date:  07/26/16 | Reporting Period:  06/2/16 to 06/26/16 |
| Project Overall Status:  TARGET!!! To finish the remaining diagrams! | | |
| Project Summary:  Since our midterm presentation was good we just need to finish the remaining diagrams. | | |
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| **Milestone Deliverables performance reporting over last period**   |  |  |  |  | | --- | --- | --- | --- | | **Milestone Deliverables** | **Due Date** | **% Completed** | **Deliverable Status** | | Milestone 1 | | | | | * Presented our system for the midterm presentation | 07/23/16 | 100% | **On Schedule** | | * Presented our system for the midterm presentation | 07/23/16 | 100% | **On Schedule** | | * Presented our system for the midterm presentation | 07/23/16 | 100% | **On Schedule** | |
| **Milestone Deliverables scheduled for completion over next period**   |  |  |  |  | | --- | --- | --- | --- | | **Milestone Deliverables** | **Due Date** | **% Completed** | **Deliverable Status** | | Milestone 1 | | | | | * Finish the remaining diagrams. | 07/28/16 | 0% | **Behind Schedule** | | * Finish the remaining diagrams. | 07/28/16 | 0% | **Behind Schedule** | | * Finish the remaining diagrams. | 07/28/16 | 0% | **Behind Schedule** | |
| **Project impact of milestone success or failure for project remainder**   |  |  | | --- | --- | | The diagrams that we revised is more specific and well determined compared before. | We at least finish on time the diagrams that needed to be submitted however we were not sure if its already specific to the input -> output. | |
| **Project** **Budget/Financial Status**   |  |  |  |  | | --- | --- | --- | --- | | **Budget Item** | **Planned Budget** | **Actual Cost** | **Variance/Explanation** | | Fare (estimated per day) | P 150.00 | P 120.00 | Fare expenses during meeting. | | N/A | N/A | N/A | N/A | |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Project Risk Management Status**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Risk and Description** | **Risk Chance** | **Risk Impact** | **Risk Priority** | **Change from Last Review** | | * N/A | N/A | N/A | N/A | N/A | | * Difficulty in analyzing the Professor’s expectation. | High | High | High | We may misunderstood the professor. | |
| **Project Issue Management Status**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Issue and Description** | **Project Impact** | **Target Due Date** | **Issue Status** | **Issue Resolution** | | * Adjusting for the irregular group mate | High | 07/23/16 | Open | Since we are having a hard time on it we just have to be patient and try to have a time or day to make as a group. | | * Member’s laziness | Medium | 07/04/16 | Open | During a system group day!! We should at least have play time not all the time doing the project. | |
| **Project Recommendations**   |  | | --- | | * Will the project be completed on time and on budget? Yes  * Will the project deliverables be completed within acceptable quality levels? Yes  * Are scope change requests being managed successfully? Yes  * Are project issues and risks being addressed successfully and mitigated? Yes * Are all customer concerns being addressed successfully? Yes | |
| **Objectives for Next Project Status Review**   |  | | --- | | The revised diagrams should now be correct. | |

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| **Related Project Information**   |  | | --- | | N/A | |

# PROJECT STATUS REPORT APPROVALS

**Prepared by** Romero, Jun Kimuel

Project Manager



**Approved by** Mr. Jacob Catayoc

Project Advisor

Mr. Mackie Dizon

Client Sponsor

# APPENDICES

## Document Guidelines

## Project Status Report Sections Omitted